



**TOWN OF TREMONT
REGULAR SELECTMEN'S MEETING
TREMONT TOWN OFFICE, HARVEY KELLEY MEETING ROOM
6:00 PM MONDAY DECEMBER 16th, 2013**

MINUTES

1. CALL TO ORDER: 6:00 pm By Chairman Chris Eaton

2. ROLL CALL: Selectmen, Chris Eaton, Hugh Gilley, Dean Wass, Robert Lee III, James LaPrade arrived at 6:05. Town Manager Carl Young, Clerk Lynn Wehrfritz, Fire Chief Keith Higgins, Harbor Master Greg Dow, Reporter Mark Good, Residents Mel Atherton, Heath Higgins.

3. ADJUSTMENTS/ADOPTION OF AGENDA: None

4. APPROVAL OF MINUTES: Minutes of December 2nd, 2013

Motion by Hugh Gilley, to approve the Minutes of December 2nd, 2013, seconded by Dean Wass.
Vote 4 Yes 0 No

5. APPROVAL OF WARRANTS:

WARRANT#63 \$8,408.76
WARRANT#64 \$9,901.06
WARRANT#65 \$175,825.33
WARRANT#66 \$7,204.93
WARRANT#67 \$12,134.22

Motion by Hugh Gilley, to approve the Warrants #63-#67, seconded by Dean Wass
Vote 4 Yes 0 No

6. NEW BUSINESS:

A. Demolition & removal of debris from Nemo's Restaurant site.

Documentation regarding the Tremont / EMR Contract was provided for review.

Mel Atherton inquired as to why the item was on the agenda.

Chris Eaton indicated that the item was placed on the agenda in response to questions regarding residents possibly donating the 2000 lb per lot bulky waste to pay for the demolition debris.

Mark Good also asked for clarification.

No Action Taken

B. December 2nd property tax foreclosures

A list of the 2 December 2013 property tax foreclosures was provided.

The Town Manager has asked that if the outstanding taxes are not paid within one year that the Town take possession of the properties and offer them up for sale.

No Action Taken

7. OLD BUSINESS:

A. Appointments:

Motion made by Bob Lee, to appoint Shawn Murphy to Cemetery Committee effective December 16th for a three term, seconded by Hugh Gilley

Vote 5 Yes 0 No

B. Request to replace basketball hoops at the Community Center

The Town Manager reported that the school was still working to gather the data requested by the Board and the Recreation Committee was unable to meet.

Chris Eaton indicated that he has spoken to Pam Bush, the School Principal, and as the bidder for the project, White's Sporting Goods, is the company that does all the work of this type on the Island that the Town should accept the bid and proceed. Mr. Eaton asked the Town Manager if this would be in conflict with any laws or policies.

The Town Manager indicated that, as the Board adopts its own purchasing policy and Tremont has no Town Charter it would be within the Boards authority to authorize the expenditure.

Robert Lee spoke in favor of hiring White's Sporting Goods for the project.

Dean Wass asked if the existing back-boards could be adapted?

The Town Manager asked if the Board would like to include a not to exceed amount?

Dean Wass asked the purpose of the not to exceed number?

Motion made by Bob Lee to replace basketball hoops at the community center, and Seconded by Jim LaPrade not to exceed \$12,500.00

Vote 5 Yes 0 No

C. Report of pending projects:

1. Water testing and remediation associated with the closed landfill.

An update was presented in writing including:

A memorandum with an update from Greg Johnston & Noel Musson

A report that the Horton system has been installed.

A memo from the DEP indicating that they have tested 3 additional wells.

The Town Manager requested authorization from the Board to send along a thank you letter to the DEP Chairman for sending his staff to the recent meeting and for the Department's support.

The Board indicated their support.

No Action Taken

2. Tremont Road MPI Project Agreement

The Town Manager reported no additional information.

No Action Taken

3. Repair of the John Deere tractor

Estimates to repair the tractor received from NORTRAX & Beaugard were reviewed.

Dean Wass was concerned about the lack of detail regarding parts cost in the NORTRAX quote and that the quotes did not list the same work to be done and was not specific enough.

Robert Lee indicated that the Town purchased the equipment from NORTRAX and was in favor hiring them for the repair and reviewed the parts list indicating the repair could end up being more.

A motion was made by Jim LaPrade, to send the tractor to NORTRAX, seconded by Bob Lee.

Vote 4 Yes 0 No with Dean Wass Abstaining

The Town Manager asked for guidance on which account to charge the repairs to. His recommendation was to split the cost within the existing budget if costs were low or utilize the Equipment reserve if the repairs end up being too great to be born by the budget.

8. TOWN MANAGERS REPORT:

Harbor & Wharf Reserve Account Report

Expense/Revenue & General Ledger Report

Report of minor accident with snow plow the night of the recent fire.

Stanley Electric has been hired to install emergency lighting at the Community Building (\$465.00)

The Town Manager is working with the IRS regarding a pending penalty regarding the submit ion of a 941-B form.

The Swenson Sand/Salt Spreader add has been placed on the MMA & Uncle Henry’s web-sites, the Islander mailed to local construction companies.

Thanked Harbor Master for his work during the Wharf House septic system failure.

Commended Austin Seavey for his quick work in repairing truck 2 this afternoon after the failure of two rear tires.

Commended Heidi Kelley for her work as Cemetery Sextant.

October Harbor Committee Meeting minutes presented.

Indicated that Debbie Nickerson is now managing and attending the ZOAC & Planning Board meetings on her own now without any difficulties.

9. SUGGESTIONS/COMMENTS FOR NEXT MEETING:

Dean Wass asked when the Board reviews the 6 month probationary periods for Greg and Carl.

Chris indicated that The Town Manager would review the Harbor Master’s performance and the Board would review the Town Manager.

Dean Wass felt there should be a review so the Board could determine how the Town Manager has been doing the first 6 months and that for the record it was discussed at this meeting.

The Town Manager spoke in favor of regular reviews as often as possible in order for the Board and Town Manager to review there agreed upon goals and objectives and to ensure that the two are working together towards the same objectives.

The Town Manager recalled that during his interview and hiring he was clear in that one of his requirements was that their be no probationary period as he had been an employee for more than three years and would not jeopardize his Assess/CEO job without a three year contract.

Members of the Board did recollect this.

The Town Manager recommended that the Board review his performance every six months throughout his contract to help ensure that he is working to complete the goals of the Board to the greatest extent possible.

Town Manager performance review to be conducted in executive session at next meeting

10. ANY OTHER ITEMS THAT MAY COME IN LATE AND ARE FOR THE BOARDS INFORMATION PURPOSES ONLY, NO ACTION TO BE TAKEN, UNLESS BOARD REQUESTS IT BE PLACED ON AGENDA FOR NEXT MEETING.

11. SET DATE FOR NEXT MEETING: January 6th, 2013

12. ADJOURN: Motion to adjourn made by Bob Lee seconded by Jim LaPrade at 6:40 PM: All in Favor

Approved 6 January 2014

